

July 25, 2011

Question and Answers

Solicitation number S-BE200-11-R-0020

Gardening at the USEU/CMR

1. Question

When did the last fertilization take place so that we can take this into account when submitting our technical proposal in the form of a Preliminary Grounds Maintenance Plan as requested on page 44 # 7?

Answer

The fertilization of perennials annuals and herbs took place in May. The fertilization of the lawn is scheduled for August

2. Question

What is the total surface of the grounds?

Answer

Section C, paragraph C.3, as amended in A001 dated July 25, 2011. The total surface of the grounds (including residence) is 1.91926 acre.

3. Question

To what height do we trim the hedge around the outside perimeter fence?

Answer

Section C, paragraph C.6.3, as amended in A001 dated July 25, 2011. The hedge around the outside perimeter fence has to be trimmed to a height of 2.5m.

4. Question

Is the addition of gravel included in the cost of the contract?

Answer

Yes, Section C, paragraph C8 – states the adding of gravel and supplying of additional gravel is considered part of standard services.

July 25, 2011

Pre-solicitation Conference and Site-visit Minutes

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Introduction:

The contracting officer welcomed all attendees.

The USG was represented by:

Alan Royston - Contracting Officer

Werner Sips - Procurement Supervisor

Jason Hollington - Residence Manager

Nicole Janssens - Purchasing Agent.

Discussion of the Solicitation Packages:

The following sections of the solicitation were highlighted:

The due date and time indicated on the Standard Form 33. Offers that do not meet the deadline will not be considered.

Section K:

K3 Clarification of the Tin Number

K6 Certification regarding responsibility matters

K9 Defense Base Act – Covered Contractor Employees.

Conclusion: The Pre-Solicitation Conference concluded and attendees were thanked for their presence and expression of interest in serving the U.S. Government. The meeting was adjourned.